

**MEETING OF BEAUSALE HASELEY HONILEY AND WROXALL
PARISH COUNCIL
ON 17 MAY 2023 AT WREN HALL, WROXALL**

Present: Cllr J Gee (Chair)
Cllr E Cantwell
Cllr N Gumley
Cllr D Clapp
Cllr H Jones
Cllr J Cooke (WCC)
Clerk V Poole (Minutes)

		Action
1.	<u>Election of Chair</u> - Cllr Janet Gee	
2.	<u>Election of Vice Chair</u> – Cllr Nigel Gumley	
3.	<u>Apologies for absence</u> Cllr C Bird Cllr E Cantwell Cllr R Slatem Cllr L Holdgate Cllr R Hales (WDC)	
4.	<u>Disclosure Pecuniary Interest forms</u> Following the re-elections there were no changes reported to existing forms	
5.	<u>Approve minutes of previous meeting</u> The minutes from the meeting on 19 April 2023 were approved and signed by the Chair – Clerk to file and publish on website	Clerk
6.	<u>Review and appoint Committee Members</u> The Finance Audit sub-committee was agreed to be Cllr J Gee, Cllr R Slatem and Cllr D Clapp	
7.	<u>Finances:</u> 7.1 Approve year end accounts as at 31 March 2023 – this was delayed until next meeting due to missing bank statements 7.2 To receive monthly schedule of payments for May 2023 – the Clerk’s laptop was not working with the projector and the schedule could not be displayed – this was delayed until next meeting 7.3 Verbal quest from Friends of the Greenbelt (FROG) funding up to £1,000 for solar farm was agreed in principle but more information to be obtained in terms of timescales and exact amounts – Chair to action 7.4 To receive a report on capital assets – the assets include: 2 telephone boxes (£1 each), Clerk’s laptop £500. The redundant printer will be disposed of Chair to action 7.5 To approve insurance renewal with BHIB at £250.14 – this was approved – Clerk to renew via Cllr R Slatem	Cllr J Gee Cllr J Gee

	<p>7.6 To approve membership of external organisations WALC and CPRE – both were agreed – Clerk to pay membership via Cllr R Slatem</p> <p>7.7 To approve Information Commissioner subscription - agreed</p> <p>7.8 To approve continuation of website maintenance and email monitoring contract with Ian Broadbridge - agreed</p>	<p>Cllr R Slatem/Clerk V Poole Cllr R Slatem/Clerk</p>				
8.	<p><u>Internal Audit report for 2022/23</u></p> <p>Sally Jones has previously carried out the internal audit for the Parish Council and it was agreed to ask Sally if she can do it again this year – Clerk to email Sally</p>	Clerk				
9.	<p><u>Friends of the Greenbelt meeting on 9 May 2023</u></p> <p>More information to be obtained in terms of timescales and funding - to discuss further at next meeting</p>	Cllr J Gee				
10.	<p><u>Community Events</u></p> <p>Forthcoming events include the Bakers of Wroxall event at Wren Hall Saturday 10th June</p> <p>Saturday 24th June 2-5pm and Honiley Church 300th year anniversary Flower Festival</p> <p>Saturday 14th October SWEAT (meeting Carbon net zero) at Wren Hall 10 -1pm</p>					
11.	<p><u>Website update</u></p> <p>Clerk to maintain website by adding minutes and agendas</p>	Clerk				
12.	<p><u>Flooding on crossroads Beausale Dirty Lane</u></p> <p>The blocked drain at the crossroads had been reported to WCC Highways</p>					
13.	<p><u>Fly tipping on Manor Road</u></p> <p>This had been reported and collected</p>					
14.	<p><u>Co-option of new Councillors</u></p> <p>Following distribution of the recruitment flyer, 3 people had expressed interest in joining the Parish Council and had met with the Chair. Unfortunately none had been able to attend this meeting to observe, but the Chair agreed to invite them to the next meeting.</p>	Chair				
15.	<p><u>To agree Dates of Council Meetings for the year 2023/24:</u> 21 June, 19 July, 16 August, 20 September, 18 October, 15 November, 20 December, 17 January 2024, 21 February, 20 March, Forum 17 April, AGM 15 May</p>					
16.	<p><u>Planning applications</u></p> <table border="1"> <thead> <tr> <th>Applications pending</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>W/23/0560</td> <td>The Dahlias & The Ashes, Haseley Knob, Haseley, Warwick CV35 7NJ. variation of condition for W/16/0656 & regulise the development</td> </tr> </tbody> </table>	Applications pending	Details	W/23/0560	The Dahlias & The Ashes, Haseley Knob, Haseley, Warwick CV35 7NJ. variation of condition for W/16/0656 & regulise the development	
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	Decisions made by WDC	Details	
	W/23/0021	Holly Farm, Honiley Road, Warwick CV35 7NU Erection of replacement dwelling - GRANTED	
	W/23/0449	Ashlawn, Butlers End, Beausale, Warwick CV35 7NS Erection of single storey side extension to replace conservatory - GRANTED	
17.	Any Other Business Martin Wood gave an update on SWEAT (Shrewley, Wroxall Environment Action Team) – it was agreed to add this to the next agenda. Date confirmed as 14 th October, see item above – action Clerk		Clerk
18.	Meeting closure The meeting closed at 8.40pm		

ACTIONS TO COMPLETE	LEAD
Minutes of previous meeting to be published on website	Clerk V Poole
Hedge cutting – still outstanding to be carried forward when new Environmental Land Management scheme details known	ClIr E Cantwell
History Club – ClIr Slatem to advise the Club on sources of grant aid	ClIr R Slatem
Invoices to be paid by ClIr Slatem whilst bank details are being set up for new Clerk	ClIr R Slatem
Emergency Plan procedure to be published on website once approved	Clerk V Poole
Celebration of the Coronation of King Charles – tree to be sourced and planted at Wren Hall	ClIr R Slatem