

**Meeting of Beausale Haseley Honiley & Wroxall Parish Council
Following Annual Meeting on Tuesday 14th May 2019 at Wren Hall Wroxall.**

Present:

Cllr G Gee

Cllr R. Slatem

Cllr C. Tustin

Cllr N Gumley

Mrs Nikki Forty(Clerk)

Cllr L Holdgate

1.	<u>Welcome</u>	Action
	Cllr Gee welcomed everyone to the meeting and particularly welcomed Nigel Gumley who had been appointed as a councillor.	
2.	<u>Apologies for absence</u> There were apologies from. Cllr E Cantwell, Cllr A Beaumont Cllr J.Cooke (WCC) Cllr C Bird	
3.	<u>Declarations of interest</u> There were no declarations of interest	
4.	<u>Public Open Forum</u> Mr T Truelove and Mrs A Vaidya attended but did not speak	
5.	<u>Minutes of Meetings</u> The Minutes of the meeting of 5th March 2019 were accepted and signed as a true record. All Councillors agreed.	
6.	<u>Matters Arising</u> <ul style="list-style-type: none"> ● Cllr Slatem to chase Peter Hallam regarding the state of Honiley Road outside Beech and Oak House ● Clerk to provide dates to Dogs Trust and Rural Life Project so that presentations can be arranged. 	RS NF
7.	<u>WCC- Written report received from Cllr J Cooke</u> Not a lot of WCC news to report as hardly any meetings have taken place at Shire Hall. Kenilworth Horse Fair It is confirmed that the Horse Fair has permanently relocated to Nottingham. Change of WCC Chairman Cllr Cooke would be stepping down as Chairman on May 21st to be replaced by Cllr Nicola Davies from Leamington Spa. Cllr Alan Cockburn from Kenilworth will be the new Vice Chairman. District Council Elections John Cooke, Richard Hales, & George Illingworth were elected to represent the new District Ward of Kenilworth Abbey & Arden, which differs from the County Council Division, as it now included Shrewley.	

	<p>Local community and voluntary organisations are encouraged to apply for Councillor Grants</p> <p>The Councillors' Grant Fund provides each of Warwickshire County Council's 57 Councillors with an allocated fund of £6000 to support small-scale projects within their division that can demonstrate support for the following outcomes:</p> <ul style="list-style-type: none"> • Warwickshire's communities and individuals are supported to be safe, healthy and independent • Warwickshire's economy is vibrant and supported by the right jobs, training, skills and infrastructure <p>All applications should aim to address local issues and improve the health and wellbeing of people living in Warwickshire.</p> <p>Any organisations or groups wishing to apply for Councillor Grant Funding can do so using the new online system and the deadline for applications for the first round of funding is 5pm on Friday 7 June 2019.</p> <p>The online application process is accessible here:</p> <p>https://docs.google.com/a/warwickshire.gov.uk/forms/d/e/1FAIpQLSeMfdIfyqpZZvzHRMNecbGgYxpzJmcaMrrSWuhLquVYoN-hpg/closedform</p> <p>It was agreed to publicise these grants on the PC website.</p> <p>Trading standards warning over unsafe Turkish table lamps</p> <p>Warwickshire County Council Trading Standards is warning the public about unsafe Turkish Swan Neck Table Lamps sold at Stratford Market (Waterside, Stratford-Upon-Avon) and sold online between September 2018 and December 2018.</p> <p>Officers sampled a Swan Neck Table Lamp Size 2 from a Warwickshire based importer and retailer as part of a joint sampling project with the newly created Office of Product Safety and Standards (OPSS). The product failed the electrical safety standards in several areas.</p> <p>All the unsafe lamps have been quarantined by the seller (Istanbul Bazaar Ltd) and a recall can be found on their website at www.grandbazaaruk.co.uk/collections/table-lamps</p>	
8.	<p>WDC: There was no report. Since the recent local elections, the PC had not yet been notified as to who our local WDC representative is to be.</p>	
9.	<p>Reports of Meetings. There have been no meetings held to report upon.</p>	
10.	<p>Parish Council 10.1 Finance a. Expenditure to date</p>	

	<p>The Clerk displayed the current balance sheet, noting the proposed payments. The spreadsheet had been updated to show the Forecast, spend to date, balance remaining and what is the monthly expenditure.</p> <p>b. Payments</p> <ol style="list-style-type: none"> i. Hire of Wren Hall - Annual Parish Forum 16th April 2019: £25 and Annual Meeting/PC meeting 14th May 2019 £25 ii. Annual Payment to BHIB for Insurance £194.01 iii. Payment to Cllr Gee for expenditure at Public Forum £ 20.10 <p>The Payments were all approved by the council.</p> <p>10.2. <u>Parish Council Website/IT Matters</u> Website needs to include photograph of Cllr Gumley. Clerk to arrange.</p> <p>10.3 <u>Nominate a councillor to go onto the WALC committee</u> This was discussed and it was decided to not appoint a councillor</p> <p>10.4 <u>Internal Audit items</u></p> <ul style="list-style-type: none"> • Cllr Gee read out the relevant audit forms- page 5 and page 6 to the councillors and signed them where applicable. Clerk signed where required on pages 5 and 6 in the presence of the councillors. Page 4 had been passed to Sally Jones to complete <p>10.5 <u>PC vacancies</u> There are 2 vacancies. Cllr Cantwell had emailed and suggested that Sonya Tate may be interested. <i>The Chairman agreed to follow up</i></p> <p>11. <u>Open Space Contributions</u> Cllr Slatem to look into this further</p> <p>12. <u>Parish Plan updates:</u> It was agreed that everything that could be done had been done and it was decided to remove this from future agendas</p> <p>13. <u>Community Events at Wren Hall:</u></p> <ol style="list-style-type: none"> 1. The next event is Pig on the Green on 15th June - to be added onto the PC website 	<p>NF</p> <p>RS</p> <p>NF</p>
14	<p><u>AOB</u></p> <p>14.1 <u>Councillor Expenses forms -</u> Still outstanding from Cllr Bird and Cllr Cantwell - clerk to chase.</p> <p>Councillors agreed that the forms are not easy to complete. Cllr Gee will write to WDC and provide feedback on the forms. This includes the Nomination form and the expenses form.</p> <p>14.2 <u>Comments received from WALC regarding Fire and Rescue services –</u> looking at email it was decided that this was not relevant for our parish</p>	<p>NF</p> <p>JG</p> <p>RS</p>

	<p>14.3 Items for magazine highlighting achievements within the parish ie Wren Hall refurbishments – Cllr Slatem to ask Huw Jones to put a report together</p> <p>14.4 Parish Forum - the forum was not well attended and the reasons why this was so were discussed. It was agreed that the format needed to be changed to encourage more people to attend. For example:</p> <ul style="list-style-type: none"> ● Send out a flyer to all parishioners ● Have individual tables for the local groups to present their particular areas ● Have better refreshments ie Cheese and Wine/ coffee and cake ● Issue the grants at the meeting to encourage groups to attend - clerk to notify the recipients of the grants that the way the money is given out will change next year ● Cllr Holdgate agreed to lead on this project <p>14.5 HS2 – maps that showed the areas affected had been received by the clerk. The email had been forwarded onto the PC</p> <p>14.6 Japanese Knot Weed - in Manor Road. Clerk to notify Peter Hallam</p> <p>14.7 Road Safety Fund - funding was available through a road safety project. Clerk to forward email to Cllr Clapp to follow up.</p> <p>14.8 Parish Clean Up Day - Cllr Gee raised the possibility of having a clean up day around the parish. This will be added to the next agenda.</p> <p>Date of Next Meeting - 18th June 2019</p>	<p>NF</p> <p>NF</p> <p>NF/DC</p>
16	<p><u>Planning Matters</u> <u>1.Applications Pending:</u></p> <ol style="list-style-type: none"> 1. W/19/0208 Pheasant Lake, Birmingham Rd, Wroxall- PC Supports 2. W/19/2019 - Flat 7 and 8, Haseley Manor – make into one apartment –PC Supports 3. W/19/0548 Kestrel Barn, Fernwood Farm - PC Objects 4. W/19/0519 Red House Farm - PC Supports <p><u>Decisions by WDC:</u></p> <ol style="list-style-type: none"> 1. W/18/2457- The Cottage, Church Road- approved by WDC 2 W/19/0317 The Smithy, Honiley– approved by WDC 3. W/19/0379 Barleyfields, Butlers End - approved by WDC <p>Faerie Tale Farm - appeal</p> <p>It was agreed that our submission to WDC Planning Dept would stand unaltered for submission to the Planning Inspectorate</p>	

	Meeting ended at 9.35 pm	
	<u>Dates of Future Meetings:</u>	
	2019	
	18th June	
	23rd July	
	17th September	
	22nd October	
	3rd December	
	2020	
	14th January	
	3rd March	
	14th April - Forum	
	12th May - Annual Meeting	

Summary of actions	Lead
1. Clerk to write to Dogs Trust re presentations	NF
2. Clerk to write to Rural Life project re presentation	NF
3. Clerk to arrange a photograph of Nigel Gumley to add onto PC Website	NF
4. Clerk to add details about Pig on the Green onto PC website	NF
5. Clerk to notify Peter Hallam re Japanese Knot weed in Manor Lane Wroxall	NF
6. Clerk to notify recipients of awards that the process will change in 2020	NF
7. Clerk to chase up Cllr Bird and Cantwell re expenses forms	NF
8. Cllr Slatem to chase Peter Hallam re Honiley Road and signs at Faerie Tale Farm	RS
9. Cllr Slatem to look into Open Space Contributions	RS
10. Cllr Slatem to speak to Huw Jones about article about Wren Hall renovations	RS
11. Cllr Gee to write to WDC regarding the wording on the nomination/expenses forms which makes them difficult to complete	JG
12 Cllr Clapp to look into the funding for road safety - email has been forwarded by clerk to Cllr Clapp	DC