

**Meeting of Beausale Haseley Honiley & Wroxall Parish Council
Tuesday 16th January 2018 at Wren Hall**

Present:

Cllr A. Beaumont
Cllr D. Clapp,
Cllr H. Jordan
Cllr C. Bird
Cllr R. Slatem
Cllr E. Cantwell
Cllr C. Tustin

Cllr S. Gallagher (WDC)
Cllr J. Cooke (WCC)
Mrs J. Lewis (Clerk)

Visitors: Mr T. Truelove, Mrs S Green, Mrs A Smith

1.	<u>Welcome</u> In the absence of the Cllr Gee, Cllr Gallagher welcomed everyone to the meeting.	Action Lead
2.	1. At the meeting of 5 th December, Cllr Beaumont had resigned as Vice Chairman of the Council. Cllr Jordan had agreed to take over the role. Proposed by Cllr Slatem, Seconded by Cllr Beaumont. All Councillors agreed Cllr Jordan took the Chair, and read out the rules of openness 2 The vacant position of Parish Councillor had been advertised for the appropriate length of time, and the Council had been informed that an election had not been requested. Mr Tustin was therefore co-opted onto the Parish Council. Proposed by Cllr Slatem; seconded by Cllr Clapp. All Councillors agreed	
3.	<u>Apologies for absence</u> Cllr J. Gee (Chair), Cllr D. Silvester, Cllr N. Everall, Cllr L Holdgate Cllr P. Whiting (WDC)	
4.	<u>Declarations of interest</u> There were no declarations of interest.	
5.	<u>Public Open Forum</u> 1. Mrs Smith spoke in relation to her recent planning application, which had been refused. Following advice from WDC Planning department, the Parish Council had objected to the application. Cllr Gallagher offered her help as the District Councillor, and suggested contacting Mr Garry Fisher, (Head of Development & Planning, WDC) 2. Mrs Green reported: 1. A pothole in Rouncil lane, on the bend near Ash Tree Farm. 2. Excessive puddled water on A4177, past South Cottage on the bend. There was no drain at that point. 3. A large pothole on the straight section of Manor Lane. 4. The dangerous broken up road in Haseley Knob Th Clerk agreed to contact Mr Hallam (Highways Dept., WCC)	JL
6.	<u>Minutes of Meetings</u> The Minutes of the meeting of 5 th December 2017 were accepted as a true record, with one alteration of: 'routes' to 'roots'. All Councillors agreed.	
7.	<u>Matters Arising</u> 1. The Clerk was asked to contact WALC regarding the old PC website.	JL

	<p>2. The Clerk was asked to contact Mr Gary Fisher (Head of Development & Planning), regarding the date of the proposed Planning Forum, as there was a new Head of Department in post. All local Parish Councils had been contacted, in regard of the Planning Forum, and several of their Councillors had agreed to attend</p>	JL
8.	<p><u>WCC - A report by Cllr Mr J. Cooke.</u></p> <ol style="list-style-type: none"> 1. Priors Field School: Kenilworth was without a road crossing patrol. A replacement, Pelican Crossing was proposed, but this would involve a one-way system in the slip-road adjacent to the school. 2. There were to be improvements to the signage to Red Lane, following several accidents. 3. Following discussion, there was to be a speed limit of 40mph in Warf Lane, Lapworth. 4. A report was due, on routes that were unsafe for children to use, to walk to School. In the past, free bus travel has been provided for these routes. Red Lane had previously been included as an unsafe route and it was hoped that this would continue. 5. Warning signs had been set up on A4177 approaching Clatty Land Lane to improve safety at this dangerous right turn. 6. The scheme for the Children's centres has been agreed. St John's School had expressed an interest in running the St John's centre. 7. The Stanks Island project had begun. New road signs had been erected, reducing the speed limits. 	
9.	<p><u>WDC A report from Cllr Mrs S Gallagher & Cllr P. Whiting</u></p> <ol style="list-style-type: none"> 1. The planning applications relating to the relocation of WDC's offices to Leamington and the redevelopment of the current site, had been passed. The relocation was expected to save WDC more than £300,000 per annum. 2. It was felt that there was a lack of engagement with Jaguar Land Rover. 3. Cllr Gallagher had been appointed as 'Parish Champion', for all parish councils in the area. 4. The phone boxes at Haseley Knob and Beausale needed refurbishment. The K6 phone box fund contained £136, being held by Mr Huw Jones. It was suggested that the PC seek a grant from Warwick Rural West. Proposed by Cllr Jordan, seconded by Cllr Beaumont. All Councillors agreed 	JL
10.	<p><u>Reports of Meetings.</u></p> <ol style="list-style-type: none"> 1. The Clerk had attended 'Legal Powers, Policies & Committees' training. 	
11.	<p><u>Parish Council</u></p> <p>11.1 Finance.</p> <p>1. Expenditure to date: The Clerk displayed a copy of the accounts to date. A payment of £35 was due to be paid for 'Data protection Registration' on behalf of the Clerk. It was queried whether all Councillors needed the protection. The Clerk was asked to contact WALC for information.</p> <p>2. Payments</p> <p>a. Agreement for payment of training courses: 'Clerks Toolkit', and 'End of Year Financial procedures' total £30 Proposed by Cllr Jordan, Seconded by Cllr Bird. All Councillors agreed</p>	JL

	<p>b. Agreement for payments of: Hire of Hall (£25); Ink cartridge (£32.24); Data Protection Registration (£35); Proposed by Cllr Jordan, Seconded by Cllr Beaumont All Councillors agreed.</p> <p>3. Precept for 2018/19 The Audit Working Group had met to discuss the monies needed for the Council to carry out its duties for the coming financial year. Each category had been considered and adjusted where necessary. The figure reached was £7,500, which was equal to 2017/18 precept. Cllr Jordan proposed the precept request for £7,500; Seconded by Cllr Tustin. All Councillors agreed.</p> <p>11.2 Nomination for Attendance at a Royal Garden Party. It was noted that of all applying Councillors only 6 names would be selected (names drawn from a hat). Cllr Clapp's name had been put forward on 3 occasions, without success. Cllr Clapp was nominated for the draw again. Proposed by Cllr Beaumont. Seconded by Cllr Slatem. All Councillors agreed.</p> <p>11.3 Parish Council Website</p> <ol style="list-style-type: none"> 1. A meeting with Mr Broadbridge would be arranged, when Cllr Gee had returned from holiday. 2. The Clerk had completed an application for a grant from The Transparency Fund, to meet the costs incurred for the new website. This was to comply with the Transparency Code. Proposed by Cllr Slatem; Seconded by Cllr Cantwell All Councillors agreed It was suggested that an application for a further payment be requested for the cost of the Council laptop. <p>11.4 Parish Plan updates Road nameplates had been erected throughout the villages. WCC had carried out in-depth investigation to find the correct road names. There had been a lot of positive comments from the public.</p> <p>11.5 Community Events</p> <ol style="list-style-type: none"> 1. Skittles: Wren Hall, 17th February, 7.pm. for adults and children. Food available. Wren Hall now had its own skittles alley. 2. Wren Hall Open Morning: 3rd February: 10.00am – 12.00 noon. Explanation of the prospective changes to Wren Hall, including new fencing, walkway, and toilet areas. Further alterations would follow in November, to include windows, a new doorway to the field, and improved lighting. 	<p>JL</p> <p>DC</p> <p>JL</p> <p>JL</p>
<p>12.</p>	<p><u>AOB</u></p> <ol style="list-style-type: none"> 1. The Chair of Warwick District Council, was hosting a fund-raising event: 9th February, at The Town Hall, Leamington; with 'Spa Strummers Ukulele Group. Tickets were available. 2. Rouncil Lane Ford: Cllr Gee had asked for a sign to be erected at the site, showing the postcode for the ford. During the latest floods, several cars had broken-down mid-stream and needed to give directions for help. Proposed by Cllr Jordan seconded by Cllr Clapp. All councillors agreed Cllr Cantwell had knowledge of a local tradesman. 3. Cllr Jordan reported a further accident at the crossroads of Table Oak Lane and Brees Lane. This had become a dangerous crossing, due to poor visibility and the extra traffic from JLR. Improved signage at the junction had been requested, with a timetable for action by the end of March.. 4. It was noted that the hedges had been heavily pruned at Butlers End. It was 	<p>JG, EC</p>

	<p>generally felt, however, that the pruning would improve the condition of the hedge, rather than damage it.</p> <p>5. Cllr Beaumont gave her apologies for the 6th March PC meeting, and 8th March Planning Forum.</p> <p>6. Haseley Manor: The company 'Spitfire Homes' was responsible for the construction work surrounding the Manor. There had been problems with lack of signage for construction vehicles. Consequently, vehicles had been wrongly driving down Firs Lane. Cllr Gallagher offered to visit the site. Cllr Cooke suggested that WCC could pay for better signage.</p> <p>7. Planning Decisions: Cllr Slatem opened a discussion relating to the position of the Parish Council, compared to that of the Planning Committee, when reviewing a planning application. Councillors were concerned that not enough weight was given to the local view expressed through the Parish Council.</p> <p>The value of a Neighbourhood Plan was questioned: Cllr Cooke stated that the District must take note of a Neighbourhood Plan, but would side with the District Local Plan.</p> <p>Cllr Cooke left the meeting ahead of planning matters being discussed.</p>	
<p>13.</p>	<p><u>Planning Matters</u></p> <p>1. Planning Issues: There had been several occasions recently when WDC Planning Department had asked the Parish Council to review its decisions on planning applications. Councillors felt strongly that this was bad practice on the part of WDC Planning Department.</p> <p><u>1.Applications Pending:</u></p> <p>1. W/17/2350 Abbeyfield, Case lane, Shrewley. Conversion of single garage to double garage, with office and annex accommodation. PC did not wish to comment.</p> <p>2. W/17/2041 The Stables, Lyon Farm, Rouncil Lane: Conversion of existing garage , new velux window, alterations to existing windows PC agreed to Support the application (all Councillors were in agreement)</p> <p>3. W/17/2163 Rose Cottage, Retrospective consent for design alterations to W/13/0315 (erection of a replacement dwelling) comment of 'No representation' had been sent.</p> <p>4. W/17/2015 Merlin House, Erection of oak framed timber garage & log store. PC Supported</p> <p>6. W/17/2084 & 2127LB Kites Nest Farm. Conversion of barns & outbuildings to provide 3 dwellings. PC objected</p> <p>7. W/16/2201 Arrochar, Beausale. Erection of one detached dwelling. PC Objected, WDC Planning Dept. Objected. Taken to Appeal</p> <p>2. Decisions by WDC:</p> <p>1. W/17/1681 The Moat House, raise lower roof, create 2 bedrooms, convert garage to habitable rooms and insert dormer windows. PC supported Granted</p> <p>2. W/17/1920 3 Church Cottages, erection of second storey, & single storey rear extension; alteration of ridge height & new front porch. PC objected. Refused</p> <p>3. W/17/1639 The Bungalow, Honiley Road, Beausale, demolition of existing bungalow, and construction of 2 detached dormer bungalows. PC strongly</p>	<p>JL</p> <p>JL</p>

	<p>objected. Granted at Planning Committee</p> <p>4. W/17/1992 Oak Farm House, change of use of outbuilding to holiday let, & single storey extension outbuilding. PC supported; Granted</p> <p>5. W/17/1891 The Barn, Camp Hill Farm, relocation of poultry protection pen. PC supported Granted</p> <p>6. W/17/1924 & 1925LB Wroxall Abbey, reinstatement of wrought iron entrance gate & pier. PC supported. Granted</p> <p>7. W/17/0992 Honiley Court Hotel: erection of a rear extension to house a biomass boiler.(retrospective). The Council Supported the application. Granted</p> <p>8. W/17/2049 JLR. Erection of extension to create lift enclosure and external alterations to existing building. PC supported. Granted</p>											
	<p>Meeting ended at 9.50 pm</p> <p><u>Dates of Next Meetings:</u></p> <table border="1" data-bbox="272 748 783 925"> <tr> <td colspan="2" style="text-align: center;">2018</td> </tr> <tr> <td style="text-align: center;">March 6th</td> <td></td> </tr> <tr> <td style="text-align: center;">April 17th</td> <td>Parish Forum</td> </tr> <tr> <td style="text-align: center;">May 15th</td> <td>AGM</td> </tr> <tr> <td></td> <td></td> </tr> </table>	2018		March 6th		April 17th	Parish Forum	May 15th	AGM			
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Summary of actions	Lead
1.Contact Mr Hallam re Road repairs	JL
2.Contact WALC re the old PC website	JL
3. Confirm date of Planning Forum with Mr Gary Fisher	JL
4.Apply for Grant from WRW for phone boxes	JL
5. Investigate Data Protection registration for all Councillors	JL
6.Forward PC request for Precept figure.	JL
7.Arrange meeting with Mr Broadbridge re Website	JL
8. Forward Transparency application (nb.. laptop)	JL
9 Postcode sign for ford in Rouncil Lane	JL, JG, EC
10. Forward PC decisions on planning applications	JL
11.	
12.	