

**Meeting of Beausale Haseley Honiley & Wroxall Parish Council
Tuesday 16th May 2017 at Wren Hall, (following AGM)**

Present:

Cllr J. Gee (Chair)
Cllr A. Beaumont
Cllr D. Silvester
Cllr H. Jordan
Cllr D. Clapp,
Cllr N. Overall

Cllr C. Bird
Cllr L. Holdgate
Cllr J. Cooke (WCC),
Cllr S. Gallagher (WDC),
Mrs J. Lewis (Clerk)

Visitors: Mrs S Green, Mrs J Jenkinson, Mr T Truelove

1.	<u>Welcome</u> The Chair welcomed everyone to the meeting, especially Cllr John Cooke, newly elected WCC Councillor for Lapworth & West Kenilworth.	Action Lead
2.	<u>Apologies for absence</u> Cllr S. Large, Cllr R. Slatem, Cllr P. Whiting (WDC) Mr I. Broadbridge (Website Host) Absent: Cllr S. Tebby,	
3.	<u>Declarations of interest</u> There were no declarations of interest.	
4.	<u>Public Open Forum</u> 1.Mrs Green reported the poor condition of the Bus Shelter in Beausale. It was agreed that the Audit Working Group would investigate the possible options as to whether to replace the shelter, or to repair the existing roof. It was suggested that the parish notice board, should be moved inside the shelter. It was also noted that the waste bin sitting outside the shelter, had not been emptied, and was overflowing. Cllr Gallagher agreed to contact the waste disposal department, at WDC. 2.It was suggested that the Parish Phone Boxes needed repainting. A 'phone box' account was held by Mr Huw Jones. This would be used to buy the necessary paint. Clerk to contact Mr Jones, and report to the Audit Group.	JG,RS, DC,JL SG JL
5.	<u>Minutes of Meetings</u> 1.The Minutes of the Meeting of 7 th March were approved and signed. Proposed by Cllr Clapp; Seconded by Cllr Jordan all were in favour. 2.The Minutes of the meeting of 18 th April were approved and signed. Proposed by Cllr Clapp; Seconded by Cllr Jordan all were in favour.	
6.	<u>Matters Arising</u> The matters arising from the Council meeting of 7 th March, had been considered at the previous meeting on 18 th April. From 18 th April meeting: 1.It had been agreed at the previous meeting that the Parish Council Emblem should include the District emblem of the Castle. It was suggested that the Castle be in the bottom section, the Warwickshire Bear to be moved to the top section and the Tree to be moved to the centre. 2.The Clerk had contacted Martin Stacey, Head of Contract Services with regard to placing litter bins in the laybys. The department was not able to purchase litter bins, due to lack of funding, and noted that the layby land belonged to the Highways	JL,IB

	<p>Department WCC, who were not likely to approve of the PC installing a litter bin. He agreed to inspect the areas regularly. The Clerk was asked to contact Peter Hallam, WCC Highways Dept..</p> <p>3.Road Nameplates: An email had been received from Mr John Westley, Senior Building Surveyor at WDC, stating that he had contacted a contractor, and was awaiting a quote for the road nameplates. Village nameplates had been erected for 'Honiley' and 'Beausale'. Unfortunately the Honiley sign was not on the parish boundary. Cllr Holdgate agreed to contact Ms Debbie Poynton, Traffic Engineer, WDC, to ask to have it moved. The Beausale sign had been positioned on a dangerous bend. Cllr Beaumont also agreed to contact Ms Poynton to have the sign repositioned.</p> <p>4.The Clerk had contacted The Falcon Inn regarding the dangerous direction of the light. It had been moved, but unfortunately there was still a problem. Clerk to contact Mr Peter Hallam, Highways Dept. WCC.</p> <p>5.The Clerk had received Mrs Compton's new email address.</p> <p>6.Documents had been forwarded to Mr Broadbridge for uploading onto the website.</p> <p>7.The Clerk had contacted Mr Leach, WDC, to report the PC's positive response to the suggested ward boundaries.</p> <p>8.Hay Wood Grange was an application for 'Prior Approval', as to whether Planning Permission was needed.</p> <p>9.The Clerk was awaiting a reply from Mr Bill Hunt, WDC, regarding the progress of JLR.</p> <p>10.The Chair had been unable to attend the Annual Meeting of WDC.</p> <p>11.The Fly Tipping had been cleared from the area near Faerie Tale Farm.</p>	<p>JL</p> <p>LH, AB</p> <p>JL</p>
7.	<p><u>WCC - A report from Councillor Mr J. Cooke</u></p> <p>1.Following the WCC elections, and the boundary changes, there were 57 seats, (reduced from 62 seats). There was now a Conservative majority.</p> <p>2.There was to be a further reduction in the WCC precept, with the need for savings of over £60 million within the next three years.</p> <p>3.The new Council had not yet met. The protocol was to elect the Leader of the Council, who would then decide the Portfolio Holders.</p> <p>4.Cllr Cooke stated, that as Chairman of WDC Planning Committee, he could not take part in any issues on planning. He stated that he would leave the meeting when matters of planning arose.</p>	
8.	<p><u>WDC –Report from Cllr Mrs S. Gallagher</u></p> <p>1.The newly appointed Chairman of WDC was Cllr Boad.</p> <p>2.The upgrading of the Leisure Centres had cost WDC £14.5 million. There had been several problems, with water pipes and a break-in at Newbold Common, where broken glass had crashed into the pool.</p> <p>3.The Newbold Centre was to open in June, Warwick Centre in August, and St. Nicholas, Kenilworth in September. Victoria Park was also to be upgraded.</p> <p>4.The Women's Cycle Race was to be held in Warwickshire again this year. This was to pass through Kenilworth and Warwick, and end in the high street, Leamington. Details would be circulated to all Councillors.</p>	<p>JL</p>
9	<p><u>Reports of Meetings.</u></p> <p>No meetings were attended</p>	
10.	<p><u>Parish Council</u></p> <p>1. Finance Report.</p> <p>1. Expenditure to date 2017/18: The Clerk explained the payments for the period from 1st April to 16th May. There were two months for 'Clerks Salary' as payments were made in arrears on 1st day of the month.</p> <p>2.Cheques for Signature</p> <p>1. Parish Council Insurance (AON), £190.54</p>	

	<p>2. Replacement cheque for Cllr Slatem, £27.99 (previous cheque had been destroyed)</p> <p>3. Hire of Wren Hall, 16th May; 30th May: £50</p> <p>4. WALC Induction Training Course Parts 1 & 2 (Cllr Bird): £60</p> <p>All Councillors were in agreement with the cheque payments.</p> <p>3. Approval and Signing of the Financial Audit for 2016/17</p> <p>The Audit Working Group had met on 9th May, to review the accounts, and discuss the Annual Governance Statements of Section 1, and Finance Statements of Section 2. The Group were satisfied that each of the statements of Section 1 were an accurate reflection on the financial workings of the Council; and agreed on the financial calculations for Section 2.</p> <p>1. The Chair read out each of the statements. The Council agreed with each statement and the Chair signed and dated Section 1</p> <p>2. The Clerk explained the figures in Section 2. The Council agreed that the figures were an accurate record of the Accounts of the Council. Section 2 was signed and dated.</p> <p>2. Parish Plan Updates</p> <p>There were no updates.</p> <p>3. PC Website</p> <p>Access to the new website was confusing, as parishcouncil.net had not removed the redundant site, and this was still taking priority over the new website on google listings. All Councillors were encouraged to view the site with the aim of making the new site more accessible.</p> <p>4. Community Events</p> <p>Pig on the Green was to be held on Saturday 17th June.</p> <p>Band on the Green was to be held on 8th July.</p> <p>The Autumn Show, and Scarecrow competition, 9th September</p> <p>Councillor Cooke left the meeting.</p>	
11.	<p>1. Planning Matters Pending:</p> <p>1. W/17/0783 Warren Farm (Wroxall Estate) Variation of visibility splays. The Council had no objection to the application, but noted that the hedge needed to continue to be cut low, and to be well maintained. Clerk to forward PC decision.</p> <p>2. W/17/0776 Hilltop Close, Wroxall. Two storey side extension, single storey front extension, and new pitched garage roof. The Council had no objection to the application, noting that the pitched roof of the garage would be an improvement. However, the plans proposed a large increase in floor area, and it was thought that building work on the front porch had already started. Clerk to forward PC decision</p> <p>3. W/17/0549 Hay Wood Grange, prior approval of change of use from agricultural building to a dwelling. PC had no objection.</p> <p>4. W/17/0231 The Barn, Camp Hill Farm, Kites Nest Lane, Erection of timber framed poultry protection pen/enclosed run, and timber framed & aluminium clad greenhouse. PC supported the application.</p> <p>5. W/16/0901 Watcote Farm, erection of ground floor extension. PC supported the application.</p> <p>6. W/16/1563 The Falcon Inn, 5 free standing 1.5m high lights. PC Objected. Refused. Taken to appeal.</p> <p>2. Decisions by WDC:</p> <p>1. W/17/0142 The Stables, conversion of existing garage, new velux windows, porch and canopy. PC supported. Refused.</p> <p>2. W/17/0427 LB and W/17/0426 Swallows Rest. Replace existing window with double oak-framed door. PC supported. Granted</p>	<p>JL</p> <p>L</p>

12.	<p>AOB</p> <p>1. An emergency Tree Preservation Order had been obtained on a 350 year- old oak tree on the land called Robindale, Honiley. Tree surgeons had been employed, and several of the branches had been cut before action was taken. Hopefully the tree would survive.</p> <p>It was noted that the owner of a tree with a preservation order, could apply for permission to have branches pruned, as trees needed to be managed. However, a tree with a preservation order, could not be felled without permission. The penalty would be £20,000.</p> <p>Cllr Gallagher, had proposed that a blanket preservation order be applied for, to cover all trees over 100 years old in the area. She agreed to contact Tracey Darke, (Head of Development & Planning WDC), and Rajinder Lalli (Enforcement Manager, WDC), for advice. It was noted that the application would need to be put before the full District Council.</p> <p>2. Councillor Tebby had resigned from the Council. (Clerk to set in motion the procedure for appointing a new Councillor.)</p> <p>It was noted that Cllr Large may wish to step down, as pressure of work often meant that he missed meetings. Cllr Gee agreed to contact him.</p> <p>3. A Horse Fair had taken place in Kenilworth for a number of years. The site used, close to A46, between Kenilworth and Leamington, had been granted planning permission for housing. Another suitable site had not yet been found.</p> <p>Travellers had accessed a roadway opposite the Shell garage on A4177. This had also happened earlier in the year. The travellers moved on the following day.</p> <p>4. Cllr Clapp emphasised the need to 'backup' the PC computer regularly. (NHS computers had recently been accessed illegally, due to old systems and lack of security.)</p>	<p>SG</p> <p>JL</p> <p>JG</p> <p>JL</p>														
	<p>Meeting ended at 9.40pm</p> <p><u>Dates of Next Meetings :</u></p> <table border="1" data-bbox="204 1111 1219 1355"> <thead> <tr> <th>May 30th Parish Forum</th> <th>2018</th> </tr> </thead> <tbody> <tr> <td>June 20th</td> <td>January 16th</td> </tr> <tr> <td>July 18th</td> <td>March 6th</td> </tr> <tr> <td>September 19th</td> <td>April 17th Parish Forum</td> </tr> <tr> <td>October 24th</td> <td>May 15th AGM</td> </tr> <tr> <td>December 5th</td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </tbody> </table>	May 30 th Parish Forum	2018	June 20 th	January 16 th	July 18 th	March 6 th	September 19 th	April 17 th Parish Forum	October 24 th	May 15 th AGM	December 5 th				
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Summary of actions	Lead
1. Investigate Beausale Bus Shelter repair / replace	JG,RS,DC,JL
2. Contact Waste Disposal re Beausale bin	SG
3. Contact Huw Jones re Bus Shelter fund	JL
4. Update PC Logo	JL,IB
5. Continue to push for litter Bins in the two lay-bys	JL
6. Have Beausale and Honiley nameplates moved	AB, LH
7. Contact Peter Hallam re Falcon Inn -- redirection of signage light	JL
8. Remind Bill Hunt re JLR	JL
9. Forward information re Women's Cycle Race	SG,JL
10. Send documentation to IB for input to new website	JL
11. Continue to access the new PC website	All
12. Forward PC decisions on Warren Farm & Hilltop Close	JL
13. Investigate Area Tree Preservation Order	SG
14. Start process for appointment of a new Councillor	JL
15. Contact Cllr Large re continuation as a Councillor	JG
16. Back-up the PC computer following each PC meeting	JL

