

**Meeting of Beausale Haseley Honiley & Wroxall Parish Council
Tuesday 6th December 2016, 7.30pm at Wren Hall**

Present:

Cllr R. Slatem
Cllr J. Gee (Chair)
Cllr D. Clapp
Cllr H. Jordan
Cllr A. Beaumont
Cllr N. Everall

Cllr D. Silvester
Cllr L. Holdgate

Mrs J. Lewis (Clerk)

Visitors: Mr Tustin, Mr Truelove

1.	<u>Welcome</u> The Chair welcomed everyone to the meeting. The rules of the openness of the meeting were read out.	Action Lead
2.	<u>Apologies for absence</u> Cllr J. Compton (WCC), Cllr S. Gallagher (WDC), Cllr P. Whiting (WDC) Absent: Cllr S. Tebby, Cllr S. Large	
3.	<u>Declarations of interest</u> Cllrs Slatem and Everall declared an interest in the planning application for Wren Hall.	
4.	<u>Public Open Forum</u> Mr Tustin spoke on his planning application for Swallows Rest. He reported that he enjoyed living in the village of Beausale, but that his view from the rear of the property was restricted. His proposal was to build a single storey extension, with a vaulted roof to include windows to increase the light. The extension would be 5m by 5m, 11% of the existing floor area. The Council had received the planning application the previous day, and agreed to report their views to the Clerk.	All
5.	<u>Minutes of Meetings</u> The Minutes of the meeting of 25 th October, were agreed by the Council, and signed by the Chair.	
6.	<u>Matters Arising</u> <ol style="list-style-type: none"> 1. The updated September minutes had been forwarded to the Council. 2. Chellow Dene had been written to regarding the protrusion of cars onto the roadway. 3. The Website was an agenda item. 4. Mr Cooper had been contacted regarding the flooding issues. 5. The Clerk had applied for reclamation of VAT. 6. It was reported that a Neighbourhood Development Plan would need to be more detailed than a Parish Plan. This item to be carried forward 7. Posters for Health Transport had recently been received by the Clerk. These would be displayed on the villages notice boards. 8. Flood Wardens –a point in AOB 9. Cllr Clapp had responded on the value of the Community Forums to Parish Councils. 10. Details of the WALC meeting had been forwarded. 11. Information had been forwarded re the pension scheme. 12. The hedges in Dirt lane had been cut. It was agreed that hedge cutting was done as and when farmers were able to. 13. Responses to the planning applications had been forwarded. 14. It was agreed not to pursue the buying of the Arnald Baker text book. 15. The Mobile Library Service had been contacted re. the cancellation of the Wren Hall Stop. It was noted that the Library Service would call at individual houses. It was agreed that this should be advertised on the villages notice boards. 	RS, DS JL JL

7.	<p><u>WCC - A written report from Councillor Mrs J Compton</u></p> <p>Traffic Flow:</p> <ul style="list-style-type: none"> • An Exhibition showing the proposed alterations to Stanks Island (junction of A4177 and A46), was to be on display at Warwick Library, 12/13 December, during office hours. • There was a proposal to change some of the Warwick town centre roads to one way only. • There were also proposals to create an A46 Link Road near to Stoneleigh, to try to improve the traffic flow to the University, and Stoneleigh Park. <p>Budget:</p> <ul style="list-style-type: none"> • A report on the Feedback from the 'Let's Talk' consultation, regarding the budget proposals, and a report showing how Councillor grants had been spent during the previous year were both to go to Cabinet on 8th December. This would launch the Budget Debate for all political parties. 	
8.	<p><u>WDC – A written report from Councillor Mr P Whiting</u></p> <ul style="list-style-type: none"> • Local Plan: the hearings with the inspector were continuing in line with the expected timetable. There had been no indication of his leanings, but the final decision was expected to be reported early in 2017. The extra work had left the planning department stretched, and thus reduced their response times. • Leisure Centres: the major investments totalling £14m (including £2m from Sport England), for Newbold Comyn and St Nicholas Park leisure centres, had been approved. Work was underway. There was to be significant improvement to the facilities of both. A specialist management company had not, as yet, been appointed. • Finance: The District was currently showing a modest surplus for the current year. However, the calls on the budget, especially for the leisure centre work and the replacement of the ageing multi-storey car parks in Leamington, was to be considerable, and complex. • It was noted by Cllr Clapp that the construction work on the two Leisure Centres, was to take place simultaneously. They would thus both be closed, for approximately one year. 	
9.	<p><u>Reports of Meetings.</u></p> <p>WALC Area meeting: (Cllr Clapp)</p> <ul style="list-style-type: none"> • There was discussion on Parish and Town Council election expenses. In a number of cases there had been a large discrepancy between the estimated costs given, and the actual cost. It was noted that the difference should have been no more than 15%, whereas a number of Councils had had to pay far more. This was to be taken forward to NALC (National Association of Local Councils) N.B. This was one example of the value of the Local Area meetings, where information could flow upwards as well as downwards. There had been a move to stop the area meetings. • A new Police and Crime Commissioner, Mr Phillip Seccombe, had been appointed. He had been in post for six months, and was keen to visit the Parish Councils. 	
10.	<p><u>Parish Council</u></p> <p><u>1. Finance Report.</u></p> <p>1.1 Expenditure to date: The Accounts to date were noted, and accepted. The repayment of the Public Works Loan Board loan on School House had been completed. The final sum paid to PWLB was £43,684; plus £30 to HSBC Bank for the administration</p>	

	<p>of the CHAPs payment. Acceptance of Accounts: Proposed by Cllr Clapp Seconded by Cllr Slatem All Councillors were in agreement.</p> <p>1.2 Payments:</p> <p>i. Cheque for the hire of Wren Hall (PC meeting 25th October): £25 ii. Re. repayment of Public Works Loan Board loan following the sale of School House. Amount owed to Wren Hall for their overpayment to the PC. £96.93 iii. Backdated salary payment to Clerk £49.76 It had been agreed at the PC meeting of 19th July 2016 to move the Clerk from scale point 15 to scale point 16 with effect from 1st April 2016. This had only recently been actioned, by increasing the monthly Standing Order to £178.48 as from 1st January 2017, giving a backdated difference of £49.76. Proposed by Cllr Beaumont Seconded by Cllr Jordan</p> <p>2. Precept for 2017/18. It was agreed that the Audit Working Group would meet before the next Council meeting to set the Budget for 2017/18. This would be brought to the January 17th PC meeting for approval. This would enable the Precept to be sent to WDC before 27th January 2017.</p> <p>3 Notification of Planning Applications, -suggested site notice. At the Planning Forum, held at Wren Hall,(23rd August 2016), it had been suggested that Parish Councils display their own site notice, of a planning application. A proposed format had been forwarded to the PC for consideration. The Council were broadly in favour of the notice, but needed clarification on a number of points. Cllr Gee agreed to forward the PC's comments to Mrs Darke.</p> <p>4. Emergency AED Defibrillator for Wren Hall. It had been suggested that a defibrillator be purchased by the PC. A number of questions were discussed as to 'duty of care', maintenance, legal liability, and insurance. It was also questioned whether the defibrillator should be purchased by the Wren Hall Committee, who were more involved with events held at the Hall. Cllr Slatem agreed to take the matter to the next Wren Hall committee meeting.. It was also agreed to contact WALC for further guidance, and to contact Shrewley Village Hall Committee, where a defibrillator had recently been placed.</p> <p>5. Recruitment of a BHHW PC Councillor. Cllr Rawden had submitted her resignation as a Councillor, to the Chair. She stated that she was still happy to support the community where she could. The Clerk was asked to start the procedure, for advertising a 'Casual Vacancy'.</p> <p>6. Parish Council Website Communication with the Council's host provider 'parishcouncil.net' had been difficult. Telephone calls had not been returned and access to the PC website had been blocked. It was agreed to continue to pursue parishcouncil.net, but to also investigate other providers.</p> <p>7. Parish Plan Updates. Neighbourhood Watch meetings were held twice yearly. Cllr Slatem , a member of the committee for Neighbourhood Watch, reported that 75% of the local community were members, and received information by email.</p>	<p>JG,DC, RS,JL</p> <p>JG</p> <p>RS</p> <p>JL</p> <p>JL,SL</p>
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Summary of actions	Lead
1. Send views on Swallows Rest, planning application to Clerk	All
2. c.f : Neighbourhood Development Plans	JL,RS,DC
3. Display posters on 'Health Transport'	JL
4. Advertise the Mobile Library Service	JL
5. Audit Working Group to meet to set the budget for 2017/18	JG,RS,DC,JL
6. Reply to Mrs Darke re display of planning notice by PC	JG
7. Emergency AED Defibrillator for Wren Hall – take to Wren Hall committee.	RS
8. Start procedure for the Casual Vacancy.	JL
9. Investigate providers for PC website	JL,SL
10. Send support re W/16/2029, Wren Hall planning application.	JL
11. Send support re application to Stop Up the highway at Fernwood Lodge to Highways Dept. and Cllr Compton.	JL
12. Contact Snow Wardens, and Highways re flood warning signs.	JL
13. Enrol Cllr Jordan and Cllr Holdgate on WALC planning training.	JL
14.	