

**Meeting of Beausale Haseley Honiley & Wroxall Parish Council
Tuesday 20th September 2016, 7.30pm at Wren Hall**

Present:

Cllr R. Slatem
Cllr J. Gee (Chair)
Cllr D. Clapp
Cllr H. Jordan
Cllr A. Beaumont
Cllr N. Everall
Cllr D. Silvester
Cllr L. Holdgate

Cllr J. Compton (WCC)
Cllr S. Gallagher (WDC)

Mrs J. Lewis (Clerk)

Visitors: Mrs S. Green, Mr T. Truelove

		Action Lead
1.	<u>Welcome</u> The Chair welcomed everyone to the meeting.	
2.	<u>Apologies for absence</u> Cllr J. Rawden, Cllr S. Large, Cllr P. Whiting (WDC), Absent: Cllr S. Tebby,	
3.	<u>Declarations of interest</u> There were no declarations of interest.	
4.	<u>Public Open Forum</u> Points made by Mrs Green: <ul style="list-style-type: none"> • There was a large pot hole at the junction of Dirt Lane and Rouncil Lane. (Clerk to report the Highways Dept WCC) • The land at the junction of Five Ways Road with A4177 Five ways Island, had been cleared of brambles. It was suggested the Clerk contact Mr Peter Hallam (WCC Highways Dept) to thank him. • Haseley Church was to be open on the weekend of 8th – 9th October to celebrate Harvest. 	JL JL
5.	<u>Minutes of Meetings</u> The Minutes of the meeting of 19th July, were agreed as an accurate account, and were signed by the Chair.	
6.	<u>Matters Arising</u> <ol style="list-style-type: none"> 1. Mr Hallam had been contacted regarding the legality of Rocks placed along the edge of the highway; the Japanese Knotweed along A4177, and the poor condition of the footpath along A4141 Wroxall. Clerk to re-contact 2. Cllr Beaumont had not tested the Emergency Planning contact number, for fear of the implications. 3. Following investigation, it was decided that as interest rates were generally low, the PC would gain very little from moving their funds to another bank. 4. The notice boards had been repainted by Cllr Slatem. He was thanked by the PC. 5. Cllr Large had had little success in improving the PC Website. The Clerk was asked to contact WALC regarding the lack of help from Parish Council.Net. 6. A number of Councillors had forwarded resumes of themselves to Cllr Large, ready for input onto the website. 7. It was noted that the funding available was not sufficient to create Passing Places in Drum Lane. It was agreed that replacement of the older road signs would be more appropriate 8. The subscription fee of £182 had been forwarded to WALC. 9. Planning Forum – an agenda item. 10. Neil Bridges (WCC) had been contacted regarding the new road nameplates. They 	JL JL Others RS

	<p>would be installed when the budget allowed.</p> <p>11. The Enforcement Officer had been contacted regarding the removal of the marquee at The Honiley Court Hotel. Following the decision of the Appeal Court, the Hotel had 3 months in which to remove the Marquee – this being before the end of October.</p> <p>12. The PC meeting notes for July had not been circulated (via the Parish email link), but it was agreed that the September notes would be circulated.</p>	JL
7.	<p><u>WCC - Report from Councillor Mrs J Compton</u></p> <ul style="list-style-type: none"> • Grants were available from WCC for small scale Flooding Projects. It was suggested that the drains in Firs Lane were in need of attention. • Warwick Rural West: A meeting was to be held at Shire hall, 22nd September, regarding the proposals for Stanks Island. Cllr's Beaumont and Slatem agreed to attend. • WCC had a number of available computers for use by Community Groups. It was suggested that Northleigh House and Ferncumbe Youth Club would be approached. • It was reported that there were a number of ongoing Consultations on WCC website to seek views from the public. The Council was encouraged to access these. • The Multi Agency Safeguarding Centre for adults at risk of abuse, was now open. All departments connected to safeguarding were housed in one building. • The new Parliamentary Constituency boundaries were under discussion. BHHW PC was to be part of the new Lapworth and West Kenilworth County Council Division. Councillor Compton was stepping down as a Councillor in May 2017. • A number of areas within our parishes were noted as needing attention due to flooding: Firs Lane, Haseley Manner. Cllr Slatem agreed to contact Mr John Cooper regarding the clearing of drainage channels. It was noted that the grids at the verges of A4141, between Abbey Farm and Wren hall were green and sprouting. Clerk to contact Peter Hallam (WCC). 	JL AB, RS SG All RS JL
8.	<p><u>WDC – Report by Cllr Mrs S Gallagher</u></p> <ul style="list-style-type: none"> • .Action on the Leisure Centres was continuing, as was the move of the WDC from Riverside House, and the up-grading of the car parking facilities. • There was to be a full Council Meeting the following day (21st September). • Comments had been requested regarding the proposed cuts to Parish Council funding. For BHHW PC, the grant for this current year had been £225. There was agreement from Councillors that this loss could be accommodated, and agreed not to voice any comments. 	
9.	<p><u>Reports of Meetings.</u></p> <p>1 Planning Forum (23rd August 2016) headed by: Mrs Tracey Darke (Head of Service, Development & Planing, WDC), Cllr John Cooke (Chairman WDC Planning Committee), and Ms Rajinder Lalli (WDC Planning Enforcement). In attendance were representatives from BHHW, Shrewley, Leek Wooton, Hatton, and Lapworth. There were both Councillors and residents. It was felt that the meeting went well, being fair, open and informative. One of the points made concerned the display of notices informing neighbouring residents of a current planning application. The action of displaying these notices, was difficult and time consuming for planning officers. It was suggested that the task could be handed to Parish Councillors, who would have a better knowledge of the local area. This was currently being considered by the Planning Officer. It was felt that the meeting was very successful, and that it would be useful to the Parishes to have such a Forum annually. This would be noted for 2017.</p> <p>2. WALC Warwick Area Meeting, was to be held, 5th October 2016, 7.30pm, at Saltisford Canal Trust Hall. Councillors Slatem and Clapp agreed to attend.</p>	JL RS, DC

10.	<p>Parish Council</p> <p>1. Councillors Attendance at Council Meetings: Councillors were urged to make every effort to attend Council meetings, as on recent occasions attendance had been poor. As BHHW PC consisted of eleven Councillors there needed to be four in attendance, for the meeting to be quorate. It was noted that Councillors who were absent from meetings for six months without reason, would lose their seat.</p> <p>2. Finance,</p> <p>1. The Accounts to date were noted, and accepted. It was suggested that reclamation of VAT should be applied for.</p> <p>2. Cheques for signature:</p> <p>i. Hire of Hall for Planning Meeting (23.08.16) £30</p> <p>ii. Woodstain for Notice Board maintenance (Cllr Slatem) £27.99</p> <p>iii. CPRE subscription £40 (PC agreed as part of precept)</p> <p>iv. Grant Thornton (External Auditors) £120</p> <p>Proposed by Cllr Clapp, seconded by Cllr Holdgate.</p> <p>3. Report from Audit Working Group:</p> <p>i. Change to WDC funding of Parish Councils by the reduction of the Council Tax Grant Scheme. BHHW PC had received a grant of £225 in the current financial year. Councillors felt that their financial position would cover this amount of loss without needing to increase the annual precept. It was agreed not to submit comments.</p> <p>ii. Compliance of PC's re 'Pension: Automatic Enrolment'. Cllr Everall agreed to assist the Clerk with this requirement. The Clerk, due to her personal circumstances, had chosen to decline joining this scheme.</p> <p>3. Warwickshire Local Councils' Charter, The document had been circulated to Councillors, who agreed that it should be adopted by BHHW Parish Council, and kept with the Standing Orders and Code of Conduct. It was also agreed that it should be input onto the Councils' website. Proposed by Cllr Gee, seconded by Cllr Beaumont.</p> <p>4. Disappearing metalwork on public footpaths' Cllr Gee reported the theft of sections of fencing and gateposts along the footpath from Dirt Lane towards Kenilworth Castle. The Clerk was asked to report the situation to Richard Barnard, Footpaths Officer at WCC, who would supply the materials for Kenilworth Footpath Society to undertake the repair.</p> <p>5. Parish Plan. It was suggested that the Council pursue the idea of constructing a Neighbourhood Development Plan. This would be more detailed than the Parish Plan, and would be considered to be of greater value than the Parish Plan, when planning applications were being considered. Cllr's Slatem and Silvester agreed to investigate further, and to arrange for an 'expert' to address the Council.</p>	<p>JL</p> <p>JL</p> <p>NE, JL</p> <p>JL,SL</p> <p>RS, DS</p>
-----	---	--

11.	<p>Planning Matters</p> <ul style="list-style-type: none"> • Planning Proposal for Holly Farm Business Park: The letter and plans sent to the Council by the owner, had been noted. Councillors agreed to wait until the application had been submitted to the Planning Department, before commenting. • Applications Pending: W/16/1358 LB The Barn Camp Hill Farm. Internal alterations (PC had supported the application) • Decisions by WDC: W/16/0964 Jaguar Land Rover, security fencing, CCTV poles and cameras, and associated ancillary works. (PC had supported the application) Granted <p>W/15/1608 Honiley Court Hotel. Retention of existing marquee. Rejected (7/12/15) (PC had objected to the application.) Taken to appeal- Appeal Rejected- (The Marquee was to be removed by the end of October 2016). It was questioned as to whether the marquee could be re-erected at a future date, but it was thought that this would be unlawful.</p> <p>W/16/0367 Arrochar, erection of 2 detached 4x bedroom dwellings. (PC had objected to the application) Refused as inappropriate development in the Green belt. Taken to Appeal. (PC, having objected to the application, had reiterated their continued objection) Appeal had been rejected.</p> <p>W/15/0977 Wroxall Abbey – retention of an extension to an existing marquee, covered walkways and pergolas for a temporary period of 3 years. Rejected. (PC had supported the application) Taken to Appeal, but the Appeal had been rejected.</p> <p>W/16/0656. Land at Haseley Knob – Erection of two detached dwellings (PC had objected to the application) Granted</p> <p>W/16/1197 Three Wells. Demolition of existing dwelling and garage, to provide two new dwellings. Granted (PC had supported the application)</p> <p>W/16/1225 Woodside Farm. Single storey rear extension. Granted (PC supported the application)</p>	
12.	<p>AOB</p> <ol style="list-style-type: none"> 1. The poor condition of the roadway, large boulders, cars, overgrown hedging and ‘up lighting’, was reported at ‘Chelloweene’, Kites Nest Lane. Clerk to contact the Highways Officer. A representative of the PC would meet Mr Hallam at the site. 2. The crossroads of Holly Lane with Table Oak Lane continued to be a danger area for accidents. Cllr Jordan had been in contact with Solihull Metropolitan Borough Council, to provide a ‘Stop’ sign, or warning markings to be painted on the road. She was collecting information on the number of incidents at the junction. 3. The website ‘Next Door’, was reported as a Neighbourhood Watch site on line, and used to pass on information. Cllr Jordan had registered. 4. Fly Tipping was reported in Manor lane, and Firs lane. Clerk to report. A surveillance camera was to be erected in Manor Lane. 5. Problems of extra traffic on our village Lanes were noted, especially along Rouncil Lane and Clattylands Lane. These were currently being used by JLR construction traffic. It was felt that with the future development of Stanks’ Island, the problems would increase. The Council agreed that it was imperative that they protect the country lanes. Cllr Gallagher agreed to contact JLR to report the use of the lanes by JLR traffic. 	<p>JL</p> <p>HJ</p> <p>JL</p> <p>SG</p>

	<p>(Residents of Beausale had taken photographs of the construction traffic, and these would be forwarded on to JLR). Councillors were asked to forward any further traffic problems to the Clerk.</p> <p>6. School House and Wren Hall: The Parish Council had given authority to Cllrs Beaumont and Clapp to sign the documents relating to the sale of School House. The documents define the boundary of School House as Wren Hall boundary wall and Birmingham Road. The remaining area registered at the Land Registry from Wren Hall Boundary Wall and School Lane would be transferred to Wren Hall. Cllr Slatem reported that the PWLB loan (held by BHHW PC) was to be repaid, now that the House had been sold. Plans for the refurbishment of Wren Hall were ready to be sent to the Planning Dept for approval.</p> <p>7. It was requested that the Enforcement Officer be contacted regarding Forge Cottage, Honiley Road (near Barracks Lane) where building work had been continuing for several years.</p> <p>8. The Clerk reported thanks from: Honiley Youth Club, Honiley Church, Haseley Church and Ferncumbe School, for the Councils kind donations.</p>	All								
	<p>Meeting ended at 9.05 pm <u>Dates of Next Meetings :</u></p> <table border="1" data-bbox="188 770 1206 909"> <tr> <td>October 25th</td> <td>April 18th</td> </tr> <tr> <td>December 6th</td> <td>May 16th Annual Meeting</td> </tr> <tr> <td>January 17th 2017</td> <td>June 20th Parish Forum</td> </tr> <tr> <td>March 7th 2017</td> <td></td> </tr> </table>	October 25 th	April 18 th	December 6 th	May 16 th Annual Meeting	January 17 th 2017	June 20 th Parish Forum	March 7 th 2017		
October 25 th	April 18 th									
December 6 th	May 16 th Annual Meeting									
January 17 th 2017	June 20 th Parish Forum									
March 7 th 2017										

Summary of actions	Lead
1. Report pot hole at junction Dirt Lane & Rouncil Lane, footpath and grids along A4141, Japanese Knotweed and Chelloweene to Peter Hallam	JL
2. Thank Peter Hallam re clearing of land at Five Ways Island	JL
3. Contact WALC re parish Council.Net	JL
4. Send personal resume to Cllr large for website	Cllrs
5. Apply for funding for road signs.	RS
6. Forward report of Council Mtg for circulation via parish email link.	JL
7. Apply for grant funding for flooding Firs lane	JL
8. Attend Warwick Rural West meeting re Stanks Island	RS, AB
9. Contact Northleigh House and Youth Club re computers	SG
10. Access WCC consultations	All
11. Contact Mr John Cooper re clearing of drainage channels	RS
12. Note suggestion of a further Planning Forum for 2017	JL
13. Attend WALC Area Meeting	RS, DC
14. Apply for reclamation of VAT	JL
15. Post cheques	JL
16. Complete Pension-Automatic Enrolment	JL, NE
17. Put Local Councils' Charter with Standing Orders, and on Website	JL, SL
18. Investigate Neighbourhood Development Plans	RS, DS
19. Monitor junction of Holly Lane and Table Oak Lane.	HJ
20. Report fly tipping on Manor Lane	JL
21. Contact JLR re construction vehicles driving through the villages.	SG
22. Report further village traffic problems to Clerk.	All