

**Meeting of Beausale Haseley Honiley & Wroxall Parish Council  
Tuesday 7<sup>th</sup> March 2017, 7.30pm at Wren Hall**

**Present:**

Cllr J. Gee (Chair)  
Cllr R. Slatem  
Cllr H. Jordan  
Cllr D Silvester

Cllr J. Compton (WCC),

Mrs J. Lewis (Clerk)

Visitors: Mr Bird, Mr Broadbridge (M.I. Business Services)  
Mrs Green, Mr Truelove

1.	<b><u>Welcome</u></b> The Chair welcomed everyone to the meeting.	<b>Action Lead</b>
2.	<b><u>Apologies for absence</u></b> Cllr S. Large, Cllr A. Beaumont, Cllr D. Clapp, Cllr L. Holdgate, Cllr N. Overall, Cllr S. Gallagher (WDC), Cllr P. Whiting (WDC)  Absent: Cllr S. Tebby,	
3.	<b><u>Declarations of interest</u></b> There were no declarations of interest.	
4.	<b><u>Public Open Forum</u></b> 1. Mrs Green reported a Direction arrow having fallen at Five Ways Island. 2. Mr Bird had applied for the Casual Vacancy, following the resignation of Cllr Rawden. Councillors were unanimously in favour of his appointment. Mr Bird moved to join Council members. Clerk to organise the documents to be signed linked to the appointment. 3. Mr Broadbridge spoke on PC Website Development. (see item 10.2 below)	JL  JL
5.	<b><u>Minutes of Meetings</u></b> The Minutes of the meeting of 17 <sup>th</sup> January 2017, were agreed by the Council, and signed by the Chair.	
6.	<b><u>Matters Arising</u></b> 1. It was agreed that councillors were not yet in a position to create a Neighbourhood Development Plan. This was to be removed from the 'Action' section of the minutes. 2. As it was now spring, it was agreed unnecessary to pursue further snow wardens. 3. Cllr Gee had contacted John Crossling (WALC), regarding Transparency funding. The Clerk and Cllr Gee to complete the application form. 4. Wren Hall Committee had agreed to take responsibility for the purchase of a Defibrillator. It had been agreed that it would be funded by the PC. 5. The Clerk had contacted WDC regarding the supply of litter bins in the two lay byes on A4177, north of Five Ways Island,. It had been suggested that the reply would be negative, as it was thought that the presence of a litter bin often attracted fly-tipping. Clerk to investigate further.	JL  JG, JL  JL
7.	<b><u>WCC - A report from Councillor Mrs J Compton</u></b> 1. There was to be an increase in the WCC budget, for Adult Social Care. 2. Planning permission had been granted to develop and improve the facilities at the old Shire Hall. It was to become a venue for social events and weddings. A new museum was to open, with a cafe, in the centre of Warwick. 3. There was to be another Cycle Race in June 2017. The 2016 race had brought a lot of extra trade to Warwickshire.	

	<p>4. Apprentice Week: WCC was in the top 100 authorities within the country, for their apprenticeship schemes.</p> <p>5. It had been the last forum for Warwick Rural West in January, due to the change of boundaries within the county. The Crime commissioner had addressed the councillors present. He advised that future contact with the local police should be done via the website.</p> <p>6. 95% of the County was to be covered by improved Broadband within the near future.</p> <p>7. Improvements to Stanks Island were due to start in the summer of the current year.</p> <p>8. The Council were to employ 40 more Assessors for 'looked after' children, due to the large number of children in care, within the county.</p> <p>.</p>	
8.	<p><b><u>WDC –Report sent from Cllr Mr P Whiting &amp; Cllr Mrs S Gallagher</u></b>  The Chair read out a report forwarded to the PC by the District Councillors:</p> <p>1. It was hoped that an approved Local Plan would be in place later in the current year. This would improve the situation with infrastructure funding.</p> <p>2. Government funding to WDC, had decreased drastically over the previous 5 years. Despite this, WDC services had been maintained.</p> <p>3. The proposed outsourcing of the management of the Leisure services in Kenilworth, Leamington Spa and Warwick would offset part of the upgrading costs.</p> <p>4. The relocation of WDC from Riverside House to Covent Garden, Leamington, would also save WDC money in the long term. Planning applications were due in the near future.</p> <p>5. The fly tipping phenomenon was affecting both the urban and rural sections of the District. WDC would be considering proposals to tackle the issue.</p> <p>6. RUCIS ( Rural and Urban Capitol Improvement Scheme), grants were still available for the next fiscal year.</p>	
9.	<p><b><u>Reports of Meetings.</u></b></p> <p>There were no reports.</p>	
10.	<p><b><u>Parish Council</u></b></p> <p><b>1. Finance Report.</b></p> <p><b>1. Expenditure to date:</b></p> <p>1. A spreadsheet showing the transactions to the end of the financial year, showed a healthy surplus.</p> <p>2. It was agreed that a new computer laptop should be bought for the Clerk, replacing the old Dell computer that was currently in use.  Proposed by Cllr Slatem    Seconded by Cllr Gee    all councillors were in favour.</p> <p>3. Cllr Bird asked for explanation on the source of the income of the Council. The break-down of the Council Tax system was explained by Cllr Compton: WCC was in receipt of the largest budget. Their responsibilities covered Health and Social Care, Highways, Schools, Libraries and Museums. WDC was responsible for Leisure Planning, and Environmental Health, including the collection of refuse.</p> <p><b>2. Payments Needed:</b></p> <p>1. Hire of Hall for PC meeting 7<sup>th</sup> March: £25,</p> <p>2. MI Business Services Ltd, for the construction of the new Parish Council website, including one year's subscription. £500</p> <p>3. To Clerk re. HP 301 Black/Colour Ink Cartridge set, £24</p> <p>All cheques were approved by the Council  Proposed by Cllr Slatem, seconded by Cllr Jordan.</p>	

	<p><b>2. Parish Council Website</b>  . Mr Broadbridge currently managed the websites for Budbrooke, Rowington and Lapworth Parish Councils. He had been asked to create a new Website for BHHW PC, following the on-going problems with the previous providers, 'ParishCouncil.net'. He had started the beginnings of the new PC website, as a similar construction to the original, with drop down boxes, and a section for useful information and current news items. It would be mobile phone compatible.  There was to be an initial cost of £500 to cover construction and management for the first year. Yearly subscriptions for future years would be £200.  Clerk to forward documents for uploading to Mr Broadbridge.</p> <p><b>3. Co-option of BHHW Parish Councillor.</b>  Dealt with earlier in the meeting. See point 4.2 above.</p> <p><b>4. Parish Plan updates.</b>  Street Names: The updated street name plates had not as yet been supplied. Cllr Slatem agreed to contact Mr Neil Bridges at WDC.</p>	<p>JL</p> <p>RS</p>
<p>11.</p>	<p><b><u>Planning Matters</u></b></p> <p><b><u>1. Applications Pending:</u></b></p> <p><b>1. W/17/0231 The Barn, Camp Hill Farm, Kites Nest Lane,</b> Erection of timber framed poultry protection pen/enclosed run, and timber framed &amp; aluminium clad greenhouse.  <b>The Council unanimously agreed to support the application.</b></p> <p><b>2. W/17/0259 The Barn, Camp Hill Farm, Kites Nest Lane,</b> Decoration of external joinery.  <b>The Council unanimously agreed to support the application.</b></p> <p><b>3. W/16/0901 Wattcote Farm,</b> erection of ground floor extension. <b>PC supported.</b> It was understood that there had been several problems –including Bats.</p> <p><b>4. W/16/1563 The Falcon Inn,</b> 5 free standing 1.5m high lights. <b>PC objected</b> to the height and the material used as inappropriate for the Green Belt. <b>Refused. The application was to be taken to Appeal.</b> The Council wished to reiterate its objection, but state that they would be more in support, if the lighting was no more than 1m high, and the material more sympathetic to the Green Belt. They wished to also note that the light on the sign board was blinding to traffic approaching from Warwick.</p> <p><b>5. W/17/0185 Fuelwood,</b> erection of storage and workshop building. <b>PC supported</b></p> <p><b>6. W/17/0142 The Stables,</b> conversion of existing garage, new velux windows, porch and canopy. <b>PC supported</b></p> <p><b>7. W/16/2353 Hay Wood Grange,</b> 'Prior Approval' for change of an agricultural building to a dwelling house. <b>PC had no objection.</b></p> <p><b><u>2. Decisions by WDC:</u></b></p> <p><b>1. W/16/1826 Land adjacent to 2 Church Cottages.</b> PC Objected, <b>Withdrawn</b></p> <p><b>2.W/16/2201 Arrochar,</b> Resubmission. (One detached dwelling, and detached garage) PC Objected to the application <b>Withdrawn.</b></p> <p><b>3. W/16/1511 Elmhurst,</b> extensions. PC supported the application and spoke in favour of it at the Planning Committee. It was <b>rejected</b> by the Planning Committee as exceeding the guidelines of 30% increase. (5/4 against with 1</p>	<p>JL</p> <p>JL</p> <p>JL</p>

	<p>abstention). Councillors felt that the Parish should be able to express a view from the community aspect of an application. It was noted that the Planning Committee had a set of 'Guidelines', and that these were not rules, and should be flexible to suite the conditions of the application within the environment of the property.</p> <p><b>4. W/16/2099 Swallows Rest</b>, single storey extension. PC supported the application and spoke in its favour at the Planning Committee. However, the application was unanimously <b>rejected</b> by the Committee.</p> <p><b>5. W/16/2029 Wren Hall</b>, Internal alteration and extension. PC supported the application. <b>Granted</b></p> <p><b>6. W/15/1608 Honiley Court Hotel</b>, retention of existing marquee. The marquee was still erected, but had not been used since the appeal rejection. It was understood that it should have been taken down in November 2016. The Enforcement Officer had been contacted.</p>	JL								
12.	<p><b><u>AOB</u></b></p> <p><b>1. Wren Hall:</b> Following the agreement of the plans for the Hall, there was to be an open day on Sunday 12<sup>th</sup> March, 11.30am – 1.30pm when the community were able to view the proposals. As Wren Hall was a community centre it was felt to be essential that the local community viewed the proposed refurbishment, and were in support of the project. Applications for funding would need to show community support.</p> <p><b>2. Skittles Evening:</b> was to be held at Wren Hall, 1<sup>st</sup> April.</p> <p><b>3. Wren Hall Newsletter.</b> This was ready to be distributed.</p> <p><b>4. 'Community Events':</b> It was suggested that this be included as an agenda item.</p>									
	<p>Meeting ended at 9.05pm <b><u>Dates of Next Meetings :</u></b></p> <table border="1" data-bbox="188 1350 1206 1491"> <tr> <td><b>April 18<sup>th</sup></b></td> <td><b>May 16<sup>th</sup> Annual Meeting</b></td> </tr> <tr> <td></td> <td><b>June 20<sup>th</sup> Parish Forum</b></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </table>	<b>April 18<sup>th</sup></b>	<b>May 16<sup>th</sup> Annual Meeting</b>		<b>June 20<sup>th</sup> Parish Forum</b>					
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Summary of actions	Lead
1. Contact Highways re direction arrow at Five Ways Island	JL
2. Organise documents for Cllr Bird to sign	JL
3. Liaise with Mr Broadbridge re Website	JL
4. Complete Transparency Fund application	JG,JL
5. Investigate litter bins for lay-bys on A4177	JL
6. Contact Neil Bridges re. Street nameplates	RS
7. Reply support to The Barn, planning applications	JL
8. Reply 'continued objection' to The Falcon appeal.	JL
9. Contact enforcement re Honiley Court Hotel marquee.	JL

10. Add 'Community Events' as an agenda item under heading of Parish Council	