

**Meeting of Beausale Haseley Honiley & Wroxall Parish Council
Tuesday 18th April 2017, 7.30pm at Wren Hall**

Present:

Cllr J. Gee (Chair)
Cllr R. Slatem
Cllr H. Jordan
Cllr D. Clapp,
Cllr N. Overall
Cllr Bird

Cllr J. Compton (WCC),
Cllr S. Gallagher (WDC),
Mrs J. Lewis (Clerk)

Visitors: Mr I. Broadbridge (M.I. Business Services)
Mr P Dammerman, Mr Truelove

1.	<p><u>Welcome</u> The Chair welcomed everyone to the meeting.</p> <p>The format of the agenda for the meeting had been altered to include the BHHW logo. It was suggested that Councillors should be 'summoned' to the meeting. It was also noted that the PC logo should be altered to include the 'Castle', the symbol for Warwick District, as well as the Warwickshire Bear.</p>	<p>Action Lead</p> <p>JL,IB</p>
2.	<p><u>Apologies for absence</u> Cllr S. Large, Cllr P. Whiting (WDC), Cllr D Silvester, Cllr A. Beaumont, Cllr L. Holdgate</p> <p>Absent: Cllr S. Tebby,</p>	
3.	<p><u>Declarations of interest</u> There were no declarations of interest.</p>	
4.	<p><u>Public Open Forum</u></p> <p>1. Mr Dammerman spoke on his planning application for the construction of a dwelling on a piece of land, adjacent to 2 Church Cottages, Honiley. This had first been presented in December 2016, but had been withdrawn following advice from WDC Planning Department. He stated that the application had been modified, and was due to be re-presented, with the hopes of gaining planning permission.</p> <p>2. Mr Broadbridge spoke on PC Website Development. (see item 10.2 below)</p>	
5.	<p><u>Minutes of Meetings</u> The Minutes of the meeting of 7th March, had not been received by all Councillors. It was agreed that the minutes would be considered for signing at the following PC meeting.</p> <p>It was agreed that the minutes should be forwarded to Councillors as soon as possible after the PC meeting, and re-sent with the agenda of the following meeting.</p>	
6.	<p><u>Matters Arising</u></p> <ol style="list-style-type: none"> 1. The Warwick direction arrow at Five Ways Island had been replaced. 2. Cllr Bird had completed, and signed the relevant documents, as a new Councillor. 3. The Chair, and the Clerk had met with Mr Broadbridge re the Website. 4. It had been decided not to apply for funding from the Transparency Fund, for the new website. 5. The PC to continue to push for litter bins to be placed in the two lay-bys on A4177 road. 6. Contact Neil Bridges re. the Street nameplates, which should have been erected at various points in the villages. 7. PC support had been forwarded for The Barn planning application. 8. The PC's 'Objection' to the proposed car park lights at The Falcon, had been 	<p>JL</p> <p>RS</p>

	<p>forwarded to the appeal. It was noted that the light illuminating the 'Falcon Inn' signpost needed to be re-directed, as it shone directly onto oncoming traffic.,</p> <p>9. An email from the Enforcement Officer had been received, and forwarded to the PC, stating that the marquee at the Honiley Court Hotel, would be dismantled in April. It was noted that the marquee had been used the previous weekend. The Enforcement Officer had been notified!</p> <p>10. 'Community Events' was an agenda item.</p>	JL
7.	<p><u>WCC - A report from Councillor Mrs J Compton</u></p> <p>1. The election of County Councillors was to be on 4th May. The Council was therefore currently in Purdah, and so controversial issues would not be considered.</p> <p>2. Old Shire Hall had been refurbished, and was available for hire as a venue. Permission for the change of use had been granted by WDC.</p> <p>3. Cllr Compton agreed to follow up the proposed road name signs for the villages. The funding for these had come through Cllr Compton.</p> <p>4. Cllr Compton had decided not to stand for re-election as a County Councillor. This was to be her last meeting. Councillors thanked her for the tremendous support she had given to the Council during her time in office. She agreed to send her new email address to the Clerk.</p> <p>.</p>	JC
8.	<p><u>WDC –Report sent from Cllr Mr P Whiting & Cllr Mrs S Gallagher</u></p> <p>1. Local Plan – progress was continuing, and the approved plan expected to be in place by September.</p> <p>2. HQ relocation – Planning applications are expected to be submitted later in the current year. The Riverside House site was due to be developed for housing, and the new Covent Garden site in the centre of Leamington for the WDC Offices, along with residential apartments and a multi-storey carpark.</p> <p>3. Europa Way – WDC were planning to purchase land at Europa Way from WCC. The intention was for the development of housing and commercial premises, together with a new community football stadium. It was intended that Leamington Football Club would relocate from their current site on Harbury lane. The Harbury site had been earmarked for use as a possible Gypsy and Traveller site.</p> <p>4. Community Infrastructure Levy (CIL). It was proposed to include this on all new developments in the District, to help to provide funding to cover the creation of the necessary infrastructure.</p> <p>5. Leisure Centres. A provider had been chosen to manage the newly refurbished Leamington and Warwick Centres. The company currently managed Stratford Leisure Centre, very successfully.</p>	
9.	<p><u>Reports of Meetings.</u></p> <p>Cllrs Slatem and Clapp had attended the WDC Planning Forum. The Local Plan had proposed the building of more than 17,000 new houses in the Warwick District. The Local Plan emphasises the protection of the Green Belt. This was supported by CPRE (Campaign to Protection of Rural England). A section of land on the northern side of Hatton Park, along Brownley Green Lane, had been taken out of the Green Belt. This was likely to result in the extension of Hatton Park for further housing.</p>	
10.	<p><u>Parish Council</u></p> <p>1. Finance Report.</p> <p>1. Financial Year Accounts 2016/17</p> <p>A summary of the expenditure for the year was presented to the Council. There was a surplus of £1,2017.</p> <p>The transaction of the repayment of the Public Works Loan Board loan for School House was printed separately, as the payment from Wren Hall to the PC of £43,811.31 balanced that paid by the Parish Council to the PWLB.</p>	

	<p>Acceptance of the accounts was proposed by Cllr Overall, seconded by Cllr Slatem. All Cllrs were in agreement.</p> <p>It had been agreed at the January Council meeting that Wren Hall would purchase a Defibrillator, and take responsibility for its use. The PC had agreed to reimburse Wren Hall with its cost.</p> <p>2. Payments Needed:</p> <ol style="list-style-type: none"> i. Hire of Hall (PC meeting 18th March) £25, ii. To Clerk re. Laptop and associated software £474.00 (At the meeting of 7th March, it had been agreed that £500 could be spent on the purchase of a new laptop for the Parish Council) iii. To Clerk re: purchase of Kaspersky security software. £39.99. (This replaced the AVG security, which was due, at £44.99) iv. WALC subscription for 2017/18: £182.64 <p>All payments were agreed by the Council.</p> <p>2. Parish Council Website</p> <p>Mr Broadbridge, spoke of his progress in the creation of the new PC website. He showed the current initial layout. The sentence referring to 'Joint' was to be removed from the website. There were a number of drop- down boxes: – "Documents"; 'Minutes of meetings', 'Useful Links' 'Contact Us', would be directed to the email address of the Clerk. Photographs had been taken at the beginning of the meeting of the individual Councillors and the Clerk. These were to be loaded onto the site. The Clerk was asked to forward the previous year's minutes, and the legal documentation to Mr Broadbridge for input.</p> <p>All Councillors were asked to review the site and forward any ideas and any suggestions for inclusion on the local contacts site, to the Chairman in the first instance.</p> <p>3. Review of Warwick District Council Ward Boundaries.</p> <p>The original proposal was for BHHW PC to join Lapworth and Kenilworth West Division. However, recent notification from Mr Graham Leach, The Democratic Services Manager at Warwick District Council, proposed that this County Division should be split into two Wards. One Ward would be formed by the parishes of BHHW, Baddesley Clinton, Rowington, Bushwood and Lapworth, and be represented by one District Councillor. A second Ward would be formed by all other areas in this Division. Councillors felt that this new proposal, to link BHHW PC with similar rural parishes, was more appropriate than the link to the town of Kenilworth.</p> <p>The Council voted unanimously to support the new proposal: Proposed by Cllr Clapp; Seconded by Cllr Jordan.</p> <p>The Clerk was asked to respond with the Councils comments and decision, to Mr Leach.</p> <p>4. Parish Plan updates.</p> <p>There were no updates</p> <p>5. Community Events</p> <p>Pig on the Green was to be held on Saturday 17th June. Band on the Green was to be held on 8th July. The Autumn Show, and Scarecrow competition, 9th September</p>	<p>JL</p> <p>All councillors</p> <p>JL</p>
--	---	--

11.	<p>1. Planning Matters Pending:</p> <p>1. W/17/0549 Hay Wood Grange, prior approval of change of use from agricultural building to a dwelling. Clerk to seek advice</p> <p>2. Applications 2. W/17/0231 The Barn, Camp Hill Farm, Kites Nest Lane, Erection of timber framed poultry protection pen/enclosed run, and timber framed & aluminium clad greenhouse. PC supported the application.</p> <p>3.W/16/0901 Wattcote Farm, erection of ground floor extension. PC supported the application..</p> <p>4. W/16/1563 The Falcon Inn, 5 free standing 1.5m high lights. PC Objected. Refused. Taken to appeal.</p> <p>5. W/17/0142 The Stables, conversion of existing garage, new velux windows, porch and canopy. PC supported. To be taken to WDC Planning Committee.</p> <p>6. W/17/0427 LB and W/17/0426 Swallows Rest. Replace existing window with double oak-framed door. PC supported the application.</p> <p>2. Decisions by WDC:</p> <p>1. W/17/0259 The Barn, Camp Hill Farm, Kites Nest Lane, Decoration of external joinery. Granted. PC supported the application.</p> <p>2.W/17/0185 Fuelwood, erection of storage and workshop building. Granted. PC supported the application.</p> <p>3.W/16/1745 Holly Farm Business Park, small single storey extension to one business unit within the curtilage of the business park. Granted. PC supported the application.</p>	JL
12.	<p>AOB</p> <p>1. Honiley Court Hotel. Following refusal of planning approval, the marquee should have been dismantled. It was, however, still being used as a wedding venue. The Enforcement officer had been informed, and Cllr Slatem had spoken to the Manager.</p> <p>2. Litter bins to be placed in the two lay-byes. It was suggested that the Clerk contact WDC in May, when there would be a new Portfolio Holder. It was to be suggested that the PC would pay for the bins, and that WDC Refuse Dept would empty them.</p> <p>3. Peter Hallam, WCC Highways Dept was due to be on Jury Service. A member of his department would be contactable.</p> <p>4. The Clerk was asked to contact Bill Hunt, Deputy Chief Executive WDC, for information on the extent of building work at the JLR site at the old Honiley Airfield.</p> <p>5. WDC Annual meeting of the Council was to take place 10th May. Chairs of parish Councils had been invited. Cllr Gee said she intended to attend.</p> <p>6. Fly Tipping of a number of tyres near the gate to Fairie Tale Farm. Cllr Gallagher agreed to report this. Fly Tipping is a continual problem. WDC had agreed to prosecute, if the fly tippers were known.</p>	JL JL JG SG

	Meeting ended at 9.15pm <u>Dates of Next Meetings :</u>									
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">May 16th Annual Meeting</td> <td style="width: 50%;">June 20th Parish Forum</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	May 16th Annual Meeting	June 20th Parish Forum							
May 16th Annual Meeting	June 20th Parish Forum									

Summary of actions	Lead
1. Update PC Logo	JL,IB
2. Continue to push for litter Bins in the two lay-bys	JL
3. Follow up road nameplates	RS
4. Contact Falcon Inn re redirection of signage light	JL
5. End new email address to Clerk	JC
6. Send documentation to IB for input to new website	JL
7. Respond to Mr Leach re Ward Boundaries	JL
8. Seek advice on Hay Wood Grange	JL
9. Contact Bill Hunt re JLR	JL
10. Attend WDC Annual Meeting	JG
11. Report Fly Tipping near Fairie Tale Farm	SG